

Susan E. Takami

Experience

2009-present Managing Partner, Cogenia Partners, LLC, Petaluma, California

- Business development and market research
- Transportation and demographic trend analysis
- Financial management

2001-2009 Department Chair, Modern Language, Fremont Union, Cupertino, California

- Managed department staff and resources; developed policies and procedures
- Researched demographic trends to predict staffing and curriculum needs
- Led staff to meet state certification and district goals and objectives

2000-2001 Consultant, On-line & Distance Certification, Ohara Business School, Japan

- Provided technical and educational consulting services for emerging vocational enterprise
- Established client relationships with key educational resources at San Jose State University, Stanford University, DeVry Institute and leading online and distance-learning technology companies

1995-2001 Manager, Global Accounts, NAVTEQ, Chicago, Illinois

- Managed \$1.7M budget and teams to research and implement international marketing programs
- Facilitated and hosted policy committee meetings, User Group meetings and workshops
- Generated effectiveness assessments for meetings and events

1990-1995 Product Manager, Apple Computer, Chicago, Illinois

- Developed sales & marketing strategy
- Created suite of training programs and technical consulting services at 20% profit margin
- Presented frequently for business public relations efforts and as Apple Education representative Clients included Lion's Club, Rotary Club, and the Japanese Consulate

Education

Master of Arts, Educational Leadership, San Jose State University, 2006

Bachelor of Arts, History, Elmhurst College, 1995

Credentials

NIH Protecting Human Research Participants

State of California Administrative Services Credential